How do we join the service?

Call KSBA 1-800-372-2962, or e-mail Katrina Kinman at katrina.kinman@ksba.org, or Kim Barker at kim.barker@ksba.org to request a cost benefit analysis for your school and to arrange an eMeeting demonstration. Once we have your subscription agreement, we will establish your eMeeting access and arrange training for your staff and council members.

How much does eMeeting cost?

For Kentucky public schools in districts using eMeeting, the initial subscription and setup cost is $500 with an annual maintenance fee of $500.

What some customers are saying

"We have loved this style of meetings …" — Principal

"My favorite thing about eMeeting is that it saves time for both me and my council members ..." — Meeting Manager

eMeeting e

School Council eMeeting Service

Join the paperless revolution!

Kentucky School Boards Association

"A brighter future through better public schools"

Kentucky School Boards Association

800-372-2962

www.ksba.org

School councils now have the option of a convenient, time and money-saving online meeting service featuring:

- Secure user log-in from anywhere with Internet access
- Public link to council meeting information
- Web-based application — no need for additional hardware or software
- In-state training and support

What is eMeeting?

eMeeting is a user-friendly, Web-based service designed by the Kentucky School Boards Association. Users can eliminate unnecessary paperwork, increase efficiency and reduce costs while enabling council members to utilize the latest in online technology.

Using eMeeting, the meeting manager can create an electronic meeting—from developing the agenda to creating the minutes and everything in between. When the meeting agenda is ready, council members and staff members can be notified by e-mail to let them know they can log in.

Users can log in 24/7 from any location with an Internet connection. With just a click, the agenda and any related documents can be viewed.

Information from previous meetings can be located easily by using the search feature.

Sample Screen

Action taken by the council is recorded and reflected in the minutes.

Key eMeeting Features

- Individual password-protected log-in access
- Controlled access to designated documents
- Information to promote compliance with Open Meetings and Open Records requirements
- Links to legal documents (state law, state regulation and online board of education policies)
- Goal tracking
- Off-line version for flexibility
- Search current and archived meeting agendas and documents in a flash